

● **NEEDS ANALYSIS QUESTIONNAIRE** ●

Names

Interviewer _____

Interviewee _____

■ **Present use: situations and skills**

Reading (faxes, letters, reports) _____

Writing (faxes, letters, reports) _____

Listening and speaking (telephoning, meetings, negotiations, public speaking, socialising)

■ **Future use: expectations and ambitions**

■ **Special vocabulary needs (technical, commercial etc)**

■ **Other languages, personal interest in language learning,
other comments**

